

URGENT/TOP PRIORITY

**Office of the Pr. Chief Commissioner of Income Tax
Andhra Pradesh & Telangana**
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Tel No. 040 23425475, Fax: 23241427/23240403

F.No. Pr.CCIT/AP&TS/Estt/JCM/2018-19.

Date:23-01-2019

To

The Pr.CsIT/Pr.DIT/CsIT in
AP & TS Charge.

Sir/Madam,

Sub: Quarterly Meetings with representatives of ITEF, AP&TS Unit –
Joint Consultative Machinery(JCM) – Regarding.
Ref: This office Letters of even No.dated 10-03-2017 & 05-11-2018.

Kind attention is invited to the reference cited above.

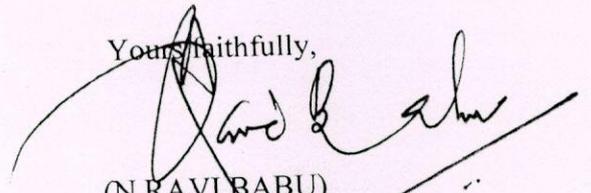
The minutes of the Tier-I meetings for the quarters of June & September,2018, were requested for by 14-11-2018 vide this office letter dated 05-11-2018. But the same are yet to be received from the most of the PCsIT/PDIT(Inv)/CsIT/DIT charges. Hence, I am directed to request to expedite the same in the prescribed proforma.

I am also directed to request the Pr.CsIT/Pr.DIT(Inv)/CsIT/DIT to kindly forward the minutes in respect of the meeting of the JCM-Tier-I conducted for the third quarter also i.e,December,2018, in the prescribed proforma to this office.

The matter may kindly be treated as **PRIORITY** as the information is required to enable this office to take necessary action in respect of the issues that could not be resolved in JCM Tier-I. Hence, the minutes for the three quarters of the Financial Year 2018-19 may be forwarded to this office **by 31-01-2019.**

Encl: As above.

Yours faithfully,



(N.RAVI BABU)

Addl. Commissioner of Income Tax
(HQrs)(Admn&Vig),Hyderabad

INFORMATION TO BE SUBMITTED -PCIT/CIT CHARGE

Date of conducting of meeting of Tier-I JCM (at PCIT/CIT level) for the 1st Quarter (to be conducted by 30.6.2017)	Issues raised by the Staff Side	Issues resolved	Issues escalated to the Tier-II JCM(CCIT Level)

Date of conducting of meeting of Tier-I JCM(at PCIT/CIT level) for the 2nd Quarter (to be conducted by 30.9.2017)	Issues raised by the Staff Side	Issues resolved	Issues escalated to the Tier-II JCM(CCIT Level)

Date of conducting of meeting of Tier-I JCM(at PCIT/CIT level) for the 3rd Quarter (to be conducted by 31.12.2017)	Issues raised by the Staff Side	Issues resolved	Issues escalated to the Tier-II JCM(CCIT Level)